



# Admission Application Form.

**Affix a current  
passport size  
photograph**

**Use this application form to apply for a Certificate or Diploma Course. All sections should be filled in by all applicants.**

## Section A: Personal details

It is important that you provide these details as they are shown on your birth certificate.

1. Surname: \_\_\_\_\_
2. Forename(s): \_\_\_\_\_
3. Title: Mr.  Ms.  Miss.  Mrs.
4. Date of birth: \_\_\_/\_\_\_/\_\_\_\_ Place of birth: \_\_\_\_\_
5. Gender: Male  Female
6. Marital Status: Married  Single
7. Nationality: \_\_\_\_\_
8. ID card No: \_\_\_\_\_
9. If you have a disability, special needs (including dyslexia or another specific learning difficulty) or a medical condition, please indicate and explain if you require special learning needs. I \_\_\_\_\_

## Section B: Contact details

- |  |  |
|--|--|
| <p>10. Permanent (home) address: _____<br/>         _____<br/>         _____<br/>         Post code: _____<br/>         Tel.No.: _____<br/>         Mobile phone no. _____<br/>         Email: _____<br/>         Dates when contactable at this address:<br/>         From ___/___/___ to ___/___/___</p> | <p>11. Alternative address: _____<br/>         _____<br/>         _____<br/>         Post Code: _____<br/>         Tel. No.: _____<br/>         Mobile phone no. _____<br/>         Email: _____<br/>         Dates when contactable at this address:<br/>         From ___/___/___ to ___/___/___</p> |
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Please notify NPTVET College of any change of address as soon as possible, to ensure that any correspondence reaches you.

## Section C: Programme of study details

12. Title of the course: 1<sup>st</sup> Choice: \_\_\_\_\_ 2<sup>nd</sup> Choice: \_\_\_\_\_

13. Mode of attendance (tick the appropriate box): \_\_\_\_\_

Full time

Part time

Please note that different modes of study may not be available for all courses.

14. In which month and year do you wish to start your studies? January/August? (MM/YYYY) \_\_\_\_\_

## Section D: Funding details

Please indicate how you intend to finance your studies.

15. Parents  Self-funded  Scholarship  Company  Other (please specify)  \_\_\_\_\_

Unless explicitly requested by the candidate, all parties annotated above are by default authorised to be informed about the candidate's academic record and performance.

16. Please provide details of the person/organisation responsible for your tuition fees.

### Details of the person/sponsor

Name: \_\_\_\_\_ (Prof./Dr./Mr./Mrs./Miss/Ms.)

Relationship: \_\_\_\_\_

Company/Organisation of Employment: \_\_\_\_\_

Job address: \_\_\_\_\_

Cell. No.: \_\_\_\_\_

### Details of the organisation/company

Organisation/Company Name: \_\_\_\_\_

Contact person: \_\_\_\_\_ (Prof./Dr./Mr./Mrs./Miss/Ms.)

Physical address: \_\_\_\_\_

Postal address: \_\_\_\_\_

email address: \_\_\_\_\_

Tel. No.: \_\_\_\_\_

Cell. No.: \_\_\_\_\_

## Section E: Previous education details

17. Please provide details, including results of all secondary/ high school level qualifications you have already received, or will be receiving (starting with the most recent) and attach copies of transcripts or certificates where possible. Include results of any examinations taken as part of any current studies.

Subject	Symbol	School	Year

18. Please provide details of any other qualifications you have (i.e. other languages, seminars or courses you have attended, computer skills etc.)

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**Section F: Employment details (if applicable)**

19. Please provide details of employment:

From \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ Position held: \_\_\_\_\_

Name and address of employer: \_\_\_\_\_

Key Responsibilities: \_\_\_\_\_

\_\_\_\_\_

**Section G: Interests and Hobbies**

20. List all your hobbies and interests below.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Section H: Family Information**

21. 1<sup>st</sup> Guardian's name: \_\_\_\_\_

\_\_\_\_\_

Relationship: \_\_\_\_\_

\_\_\_\_\_

Company/Organisation of Employment: \_\_\_\_\_

\_\_\_\_\_

Job address: \_\_\_\_\_

\_\_\_\_\_

Cell. No.: \_\_\_\_\_

25. 2<sup>nd</sup> Guardian's name: \_\_\_\_\_

\_\_\_\_\_

Relationship: \_\_\_\_\_

\_\_\_\_\_

Company/Organisation of Employment: \_\_\_\_\_

\_\_\_\_\_

Job address: \_\_\_\_\_

\_\_\_\_\_

Cell. No.: \_\_\_\_\_

**Section I: Marketing Information**

26. It would be helpful if you could indicate where you heard about Ngwane Park TVET College, by ticking the appropriate box:

Advertisement	<input type="checkbox"/>	(please specify)	_____
Educational Fair	<input type="checkbox"/>	(please specify)	_____
Website	<input type="checkbox"/>	(please specify)	_____
Personal recommendation			_____
by friends/alumni /other	<input type="checkbox"/>	(please specify)	_____
I am a NPTVET College alumnus/a		Yes <input type="checkbox"/> No <input type="checkbox"/>	_____
Social media	<input type="checkbox"/>	(please specify)	_____
_____			_____

**Section J: Checklist**

28. Please indicate which of the following items you have sent with your application or plan to send.

Certified Copy of the High School Leaving Certificate	Enclosed <input type="checkbox"/>
Certified results of the High School	Enclosed <input type="checkbox"/>
Leaving Certificate	Enclosed <input type="checkbox"/>
Copy of passport or ID	Enclosed <input type="checkbox"/>
Photograph	Enclosed <input type="checkbox"/>
Registration Fee	Enclosed <input type="checkbox"/>

**I DECLARE THAT ALL THE ABOVE INFORMATION IS CORRECT AND TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I AGREE THAT IF I AM ACCEPTED AT THE COLLEGE I SHALL BE UNDER ALL THE RULES AND REGULATIONS OF THE COLLEGE.**

**Signed by .....on this day of.....**